

Synod of the Covenant
Leadership Committee Description
October 27, 2023

LEADERSHIP COMMITTEE

Book of Order Reference (G-3.0106), (G-3.0401), (G-3.0403), (G-3.0405)

Purpose

To seek God's leading as it holds before the Synod of the Covenant its purpose, mission, core values, and communicates and facilitates the work of the other committees and ministry teams for implementation of the Synod's work.

Responsibilities

- A. Assist, enable, support, and encourage the presbyteries and congregations in the Synod of the Covenant as they pursue the goals of Matthew 25: building congregational vitality, dismantling structural racism, and eradicating systemic poverty.
- B. Seek God's direction for the synod to establish theological directions through the process of visioning and discernment with attention to theological integrity
- C. Serve as liaisons to committees on which they serve in the Synod so that these groups have a direct connection to the Leadership Committee. In the liaison role, the Leadership Committee members:
 - 1. Interpret the Synod focus to teams and committees
 - 2. Remind teams and committees to set a direction that aligns with the synod's priorities and vision
 - 3. Inform teams and committees with Synod-wide issues that affect their work
 - 4. Help form linkages with other teams or committees that will support their work
 - 5. Advocate with the Leadership Team for team or committee needs that require leadership support
 - 6. Report back to the Leadership Team concerning teams and committees
 - 7. Oversee requests for synod meeting docket time.
 - 8. Serve as thinking partners with the team or committee moderator to the extent the moderator requests
 - 9. Partner with the Synod Executive and other Synod Staff assigned to support teams and committees
- D. Hold any planning retreats/events open to members of presbyteries to assist in the process of leading the synod into the future.
- E. Approve the annual budget submitted by the Budget and Finance Committee for recommendation to the Assembly.
- F. Deal with or delegate Book of Order responsibilities assigned to a synod
- G. Establish dates for stated meetings of the synod and approve requests for celebrating the

sacrament of communion as related to synod activities

- H. Provide for the thematic and worship elements of stated meetings of the synod, typically coordinated by the synod's Vice Moderator
- I. Nominate members and the moderator of the Nominating Committee annually
- J. Nominate a three-member advisory committee to work with the Stated Clerk to serve the synod in matters of representation and inclusion as required (F-1.0403 and G-3.0103). (Until a Committee on Representation is functional).

Organization

A. Quorum

A quorum is a majority of those currently serving on the committee. committee members are considered present if attending in person or joining the committee meeting remotely.

B. Composition

1. Moderator of the Synod, with voice and vote
2. Vice-Moderator of the Synod, with voice and vote
3. Immediate past-Synod moderator, who will also serve as the Moderator of the Leadership Committee, with voice and vote
4. The moderator from Budget and Finance, HR, Governance, and Nominating Committees for a one (1) year term not to exceed six years, with voice and vote
5. Committee on Representation Committee, with voice and vote
6. The Synod Executive/Head of Staff, with voice but no vote.
7. Stated Clerk, with voice but no vote.
8. The Leadership Committee may invite other staff to attend their meetings with voice but no vote.
9. The Leadership Committee may invite three other teaching elders or ruling elders for the purposes of representation, with voice and vote

C. Meetings

At least six (6) times a year; may convene at the call of the Moderator or any three (3) voting members with at least ten days' notice for a special meeting. Electronic conferencing may be used for meetings.

D. Staff Resource

Synod Executive/Head of Staff and Stated Clerk

E. Funding

Through the Synod budget

F. Miscellaneous

Reports to the Synod directly